**Electrical Engineering**

301-423-7735 • e-engineering@onu.edu • Dover, Ohio

**Education**

**Bachelor of Science, Electrical Engineering | May 20XX | ABET accredited**

**Ohio Northern University**

* Cum. GPA: X.XX/4.00
* One of 16 selected to participate in Las Vegas Immersive Design Engineering Experience

**Diploma, Dover High School,** May 20XX

* Project Lead the Way Engineering program, four-year
* Advanced/ Honors classes
  + AP Calculus, Pre-AP Chemistry, Honors English (Grades 9-12)
  + Financial Fitness, Spanish II, Physics
  + Orchestra (7 Years)

**related Experience**

**Process Engineering Intern | Meteor Sealing Systems** | Dover, OH | May - August 20XX

* Created Standard Work Instructions (SWI) for manufacturing processes
* Assisted Environmental Health and Safety Manager; created database using Excel and updated emergency procedures
* Implemented designs for new floor plans in expanding the building and rubber extrusion lines
* Analyzed data and materials for quality

**computer Skills**

* Matlab Programming, C++
* AutoCAD, Autodesk Inventor

**leadership/activities**

**Resident Assistant | Ohio Northern University** | August 20XX - Current

* Planned active and passive programs for 30 freshmen
* Handled conflicts in a timely, effective, and confidential manner
* Enforced hall policy and procedures
* Residence Life Homecoming Week Planning Committee

Dean’s Team, August 20XX - Current

Peer Mentorship Program, August 20XX - Current

ONU Leader’s Council, April 20XX - Current

* Development Chair

Ohio Northern University Colony of Theta Tau co-ed professional engineering fraternity, date

* Founding member
* President, 20XX-20XX

Society of Women Engineers (SWE), August 20XX - Current

Relay for Life, 20XX

Leukemia and Lymphoma Society, 20XX

Phi Sigma Rho national social sorority for women in engineering, September 20XX-February 20XX

* Pledge Class President and Standard Board Executive Committee
* New Membership Educator
* Recruitment Chair

**other experience**

Violin Private Instructor | May 20XX - March 20XX

Private Academic Tutor | August 20XX - March 20XX

Kitchen and Communications Staff | Pangrazio’s Pizza | Dover, OH | April 20XX - February 20XX