Natalie S. Kaufmann

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Philadelphia, PA

**Education**

**Bachelor of Science in Nursing**, expected May 2XXX

*University of Pennsylvania, School of Nursing*, *Philadelphia, PA*

**Clinical Rotations Scheduled:**

• New York Presbyterian Hospital Weill-Cornell Medical Center—Leadership rotation in the Emergency

Department (Spring 2005)

• Mercy Home Health System—Community rotation (Fall 2004)

• Pennsylvania Hospital/Hall Mercer Outpatient Center—Psychiatric rotation (Fall 2004)

• University of Pennsylvania—Obstetrical, medical and surgical rotations (Spring 2004, Fall 2003)

• Children’s Hospital of Philadelphia/Seashore House—Pediatric rotation (Fall 2003)

• University City High School—Ran health education sessions for teenagers (Spring 2003)

**RELATED Experience**

*WellSpan Health System: York Hospital, York, PA May 2XXX-August 2XXX*

**Nurse Extern—Orthopedic Floor, General Adult Medical Floor, Coronary Care Unit**

• Worked 5 weeks on each floor with a nurse preceptor. Performed basic nursing care, assessed patients, reviewed medications, documented care and interventions, and collaborated with health care team. Admitted

and discharged patients under the direction of preceptor.

*WellSpan Health System: Apple Hill Internal Medicine, York, PA May 2XXX-August 2XXX*

**Physician Office Assistant**

• Took patient medical histories, charted vital signs, collected specimens, observed and assisted with office procedures, and performed point of care glucose and EKG testing.

**Professional Memberships**

• National Student Nurses’ Association, 2001-present

• Student Nurses’ Association of Pennsylvania, 2001-present

**Leadership Experiences and Honors**

• Sigma Theta Tau International Nursing Honors Society

• Dean’s List, University of Pennsylvania: 2002-2003 & 2003-2004

• Chairperson of the Dance Arts Council, an organization consisting of 13 dance groups and over 175 people

• Executive Board Member, Communications Chairperson, and Representative of the Performing Arts Council, the umbrella organization for the performing arts at Penn, composed of 44 groups and almost 500 people

• President and member of Penn Dance Company

• Peer Tutor for Penn’s School of Nursing

• Tangible Change Committee

• Kappa Alpha Theta Sorority: community service and campus activities

**OTHER HEALTH-RELATED EXPERIENCE**

*University of Pennsylvania School of Nursing, Philadelphia, PA August 2XXX- May 2XXX*

**Work Study Assistant**

• Assisted in undergraduate and graduate recruitment activities for the School of Nursing. Performed

secretarial duties, entered confidential information into the computer system, answered phones and assisted students in the offices of Enrollment Management and Student Services.

*WellSpan Health System: Office of Women & Parent Education, York, PA May 2XXX-August 2XXX*

**Office Assistant**

• Organized childbirth classes, created educational materials for prenatal and postnatal care, answered phones,

directed mothers to appropriate classes, addressed educational needs of mothers and their families.